



# CLEANING CHECKLIST

## GENERAL CLEANING

- Wash suite door front and back
- Remove all marks from walls and make sure they are clean (no scuff marks or fingerprints left behind). Tenants are expected to pay to repair excessive nail holes or deliberate damage
- Wash window, clean & wash blinds
- Mop, sweep & vacuum all flooring & baseboard/trim
- Clean your heating/AC unit, including vacuuming/washing the two filters

## KITCHEN

- Defrost and wash refrigerator inside and out, clean behind and underneath, leave the fridge plugged in & on
- Clean the oven including the oven door, boiler grills, stove burner rings and both sides of the oven racks. Entire oven must be free of grease, stains and no oven cleaner left inside.
- Microwave must be cleaned inside and out, free of all grease.
- Remove all paper, utensils, crumbs, etc. from cabinet shelves and drawers.
- Wash cabinets and drawers inside and out, free of grease and marks.
- Clean faucet and make sure kitchen drain is not clogged

## LIVING AREA

- Couch vacuumed & spot cleaned
- Mattress wiped, and under mattress vacuumed
- Holes in walls patched, ready for painting
- Curtains on closet spot cleaned & lint roll (free of stains/hair)
- Desk chair wiped and spot cleaned
- Tackboard free of stains and pins
- Window wiped & cleaned
- Blinds or provided curtains clean & dust-free

## BATHROOM

- Wash shower including showerhead, walls & grout, shower basin, and glass wall
- Unclog shower drain
- Clean mirror
- Wash vanity, sink, faucet
- Clean toilet – inside and out, around the toilet on the floor must be spotless
- Vacuum/wipe ceiling fan
- Sliding bathroom door must be clean inside and outside (including baseboard behind door)

Any cleaning of the suite that has not been done or completed satisfactorily will be charged to you. If you leave junk or personal items behind, we will charge you for the removal of your things. If you leave a mess in the hall while moving out, we will charge for that clean up as well. Potential cleaning fees:

**\$250+**

Tenant did not attempt to clean suite. Dependent on condition, this could include loss of security deposit.

**\$150**

Tenant attempted to clean suite but left certain areas or appliances dirty or untouched. Extra cleaning required.

**\$0**

No extra cleaning or repairs needed. Tenant completely cleaned suite and it's dust-free.

TIP: Don't have time to clean? Hire a local cleaner.